

**Chinese Mission of First Baptist Church Belton**

**支出傳票**

**Payment Request Form**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_。

Description	Amount	Receipt Date	Approval	Account Code
<b>Total</b>				

Check Payable To: \_\_\_\_\_

Chairman Approval Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:**

**Chart of Accounts**

**崇拜委員會 (Worship Committee)**

- 3.51010 - Speaker 主日崇拜講員車馬費
- 3.51020 - Special Meetings 特別專題聚會
- 3.51090 - Miscellaneous - Worship 雜支
- 3.51050 - Children Worship

**門訓委員會 (Education Committee)**

- 3.51030 - Materials 教材費
- 3.51040 - Reimbursements 津貼參加者的費用
- 3.53010 - Library/Media 購買書籍/媒體等
- 3.55090 - Miscellaneous - Training 雜支

**團契委員會 (Fellowship Committee)**

- 3.52030 - Fellowship 團契
- 3.52031 - Student Ministry 學生團契
- 3.52091 - Miscellaneous - Fellowship 雜支

**關懷委員會 (Caring Committee)**

- 3.52010 - Gifts 關懷探訪禮品
- 3.52020 - Gas 探訪油費補助
- 3.52025 - Meal 餐費
- 3.52090 - Miscellaneous - Caring 雜支

**行政委員會 (Administration Committee)**

- 3.53020 - Stationary/Postage 文具, 郵票
- 3.53030 - Web Hosting Fee 網站年租金
- 3.56090 - Miscellaneous - Secretary 雜支

**愛筵委員會 (Food Committee)**

- 3.53040 - Food Supplies 愛筵用品
- 3.53050 - Food 愛筵食品
- 3.53090 - Miscellaneous-General Affairs 雜支

**人事費用 Employment**

- 3.54101 - Pastor Conference 牧師會議津貼
- 3.54102 - Pastor Gas Reimbursements 牧師油費津貼
- 3.54103 - Cell Phone Allowance 補助牧師電話費

**其他 (Other)**

- 3.57020 - Mother Church (FBCBelton)
- 3.57030 - CBF of the US&Canada
- 3.89020 - Building Fund 建堂基金
- 3.89030 - Missions Fund 宣教基金
- 3.89031 - Mission Trip Support 短宣補助金
- 3.89040 - Benevolence Fund 急難救助金